



PROSPECTUS

Issued in September 2019

- 1. AUTHORITY** The **2020 World Team Qualification Tournament** will be hosted and organized by the Portuguese Table Tennis Association, under the auspices and authority of the International Table Tennis Federation.
- 2. DATE** **Wednesday, 22 January 2020 to Sunday, 26 January 2020**
- 3. VENUE** **Multusos de Gondomar, Avenida Multusos, 4420-015, Gondomar, Portugal**
- 4. EVENTS** **Men's Team**
Women's Team
- 5. QUALIFICATION** **9 teams (per gender)** will qualify to Tokyo 2020 Olympic Games and subsequently be entitled to confirm 2 athletes to take part in the Singles events.
- 6. SCHEDULE** **20 January 2020:** Draw for the First Stage
22 to 26 January 2020: Men's Team and Women's Team

The draw for the Second Stage will take place after the completion of the First Stage.
[Details and confirmed schedule will be available on ITTF.com after the final entries]

The venues will be open for practice:
 - From 20 January 2020 at 10:00h (practice hall).
 - From 21 January 2020 at 10.00h (main competition hall)
- 7. ITTF COMPETITION** **Alen IVANCIN**
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- 8. LOC TOURNAMENT** **Carlos LEÓN**
MANAGER: E-mail: carlosleon@edu.madeira.gov.pt
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- 9. LOC PRESS** **Rita TABORDA**
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10. RULES

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions, as modified or supplemented by this prospectus.

Multi balls: The multi balls system will be implemented for all matches, from the time the schedule is down to 4 tables. Prior to each match the teams are free to select 30 balls out of approx. 40.

11. EQUIPMENT

Updated

TABLE: Butterfly Europa 25 blue

NET: Butterfly Europa black

BALL: DHS D40+ *** (plastic with seam) white

SPORTS FLOORING: Stag red

All racket coverings must be of a type currently authorized by the ITTF.

12. ELIGIBILITY

The event is open to National Associations satisfying the following conditions:

- Their National Olympic Committee (NOC) has not yet qualified a team for the Tokyo 2020 Olympic Games.
- Written confirmation from the respective NOC, confirming the submitted team and players entries.
- Players are eligible for participation in the Olympic Games, as per regulation 4.5.1. of the ITTF Handbook.

13. ONLINE ENTRY SYSTEM

ITTF accepts only online entries (both for preliminary and final), through the ITTF Online Entry System, under the tab "Olympic Qualification".

<http://wtentries.ittf.link>

National Associations must use the username and password, as used for other events. For NOCs with more than one National Association special login details will be sent to the NOC, upon official request to the Competition Manager.

14. ENTRIES

A. PRELIMINARY ENTRIES

The intention to enter and confirm a delegation will be the first **required step** on the ITTF on-line entry system.

The closing deadline is **18 October 2019, 23:59 GMT**

Teams still competing in Continental events (Latin America, North America, and Oceania) after this date and before the 2020 World Team Qualification Tournament must fill the preliminary entry with all information required.

For teams which might qualify through one of the Continental events cancellations will be automatic, following a confirmation of the continental quota, and without any cancellation fee.



B. FINAL ENTRIES

Final entries must be submitted on the ITTF on-line entry system by providing all necessary information. The final entries system will be open from 19 October 2019.

Final entries deadline is 22 November 2019, 23:59 GMT

A minimum of 3 and maximum of 5 players can be entered for the event. The Local Organizing Committee (LOC) guarantees that accommodation will be provided for those teams that fulfill the entries and accommodation forms on time.

No additional entry will be allowed after the final entry deadline, only changes or cancellations (modifications) are accepted in case of all accredited persons.

C. MODIFICATION OF ENTRIES

Modifications to the accepted entries, received after the final entries' deadline must be made through an e-mail to the ITTF Competition Manager and confirmed.

D. ACCOMMODATION AND TRAVEL DETAILS

Accommodation details deadline: 30 November 2019, 23:59 GMT

Travel details deadline: 13 December 2019, 23:59 GMT

The LOC cannot guarantee hospitality and travel arrangements in case of missing or late submission of the relevant details.

15. VISA APPLICATION National Associations must submit all necessary information to the LOC for the invitation letter to be issued:

Name Surname
Nationality
Passport number
Passport expiry date
Date of birth
Contact e-mail for the invitation letter

- Check the list of nationals who need and do not need visa to stay in Portugal on this link: <https://imigrante.sef.pt/en/entrada-em-portugal/#1538043570153-e2e88a2a-13a0>
- Check address and contact to the nearest Embassy and Consulate for visa applications on this link: <https://www.vistos.mne.pt/en/short-stay-visas-schengen/general-information/where-should-you-lodge-a-visa-application>



16. TRANSPORTATION The LOC will provide free transportation to the participants, who choose the official hospitality package, from and to:

- By plane from: **Porto Airport (OPO)**
- By train from: **Porto São Bento Railway Station or Porto Campanhã Railway Station**

The LOC is not responsible to provide transportation in case of missing or late travel details.

17. HOSPITALITY **OPTION 1 – Accreditation only**
EUR 270 per accredited person

Option 1 is **only inclusive** of the accreditation.

OPTION 2

Hotel: Holiday Inn Porto, Gaia ****

R. Diogo Macedo, 220, 4400 – 107 Gaia

<https://www.ihg.com/holidayinn/hotels/pt/pt/porto/opopg/hoteldetail>

SINGLE room: EUR 220 per person/per day

TWIN/DOUBLE room: EUR 190 per person/per day

OPTION 3

Hotel: Hotel Vila Galé Porto ****

Avenida Fernão Magalhães, 7, 4300 – 190 Porto

<https://www.vilagale.com/pt/hoteis/porto-e-norte/vila-gale-porto>

SINGLE room: EUR 220 per person/per day

TWIN/DOUBLE room: EUR 190 per person/per day

Options 2 and 3 have a minimum requirement of 2 nights and are inclusive of:

- Transport from/to pick up/drop off points
- Transport hotel/venue/hotel
- Meals: breakfast, lunch and dinner, all in the respective hotels with buffet system with no restrictions (only alcoholic drinks not included)
- Accreditation fee

Due to limitations, and considering that both official hotels are the same level (4 stars), the requests will be treated on a first come, first serves basis with preference to Option 2 having in attention the best transfer connections (15 minutes' drive from venue at any time of day in both directions).

Should there be no availability in Option 2, the LOC will inform the NA accordingly and will request a confirmation before booking Option 3 (20 to 30 minutes' drive from venue, depending on the time of the day) or an alternative option.



- 18. CANCELLATION POLICY** Before **21 December 2019, 23:59 GMT: no cancellation fee**
From **22 December 2019: EUR 270 per person**
- 19. PAYMENTS** Payment should be made in EUR currency by direct Bank Transfer upon receiving an invoice from the LOC, and not later than 22 December 2019 to the following account:
- Account Holder: **Federação Portuguesa de Ténis de Mesa**
Bank Name: **Banco Português de Investimento (BPI)**
Bank Address: **Largo do Chiado, 24, 1200 - 180 Lisboa, PORTUGAL**
Account number / IBAN: **PT 50 0010 0000 1419 1480 0014 7**
Swift code: **BBPIPTPL**
- Payment has to be made by covering all bank fees, in connection with the bank transfers, after receiving the pro-forma invoice from the LOC.
- The LOC will make hotel reservations and pick-up arrangements only for National Associations which have completed payments.
- 20. KEY TIMELINES** Summary of key timelines and deadlines:
- | | |
|-------------------------------|------------------------------------|
| Preliminary Entries: | 18 October 2019, 23:59 GMT |
| Final Entries: | 22 November 2019, 23:59 GMT |
| Accommodation details: | 30 November 2019, 23:59 GMT |
| Travel Details: | 13 December 2019, 23:59 GMT |
| Cancellations: | 21 December 2019, 23:59 GMT |
| Payments: | 22 December 2019 |
- Sport changes*:** **19 January 2020, 12:00 local time**
**Composition of a team*
- 21. PLAYING SYTEM** The playing system and competition details can be found [here](#).
- 22. DRAWS** The seeding and draw for the first stage will be conducted based on the **ITTF Olympic Team Ranking, January 2020**.
- 23. TEAM MANAGERS MEETING & FIRST STAGE DRAW** The team managers meeting and draw for the First Stage will take place on **20 January 2020 (19:00 at the Venue)**.



24. MATCH OFFICIALS All matches will be officiated by qualified umpires in accordance with the Directives for Match Officials at World Title Competitions.

25. OBLIGATIONS The entry will contain a statement that players nominated are willing to compete against any other participating player or team and that the participants respect and acknowledge regulations and rules of the ITTF Handbook. This statement must be confirmed by a responsible official of the nominating National Association and no entry form will be accepted unless such an undertaking has been given.

26. LIABILITY

A. By entering the event, participants agree to abide by all ITTF rules and by the rules and regulations of the LOC. All entered associations, and players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the LOC.

B. By entering the event, each association must ensure that all delegation members confirm that they know that their personal data will be shared with the LOC and ITTF who, in turn, undertake not to share it with any unauthorized person in any way.

C. In the context of betting, participants in the event shall follow the ITTF Code of Ethics (Chapter 6 of the ITTF Handbook). They shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.

D. By entering the event, all delegation members undertake to abide by the ITTF's anti-doping rules in effect (Chapter 5 of the ITTF Handbook).

E. By entering the event, all delegation members undertake to abide by the Code of Ethics and ITTF Anti-Harassment Policy and Procedures (Chapter 6 & 7 of the ITTF Handbook).

F. By entering the event, each association must ensure that all delegation members have medical insurance for the duration of the event.