

PROSPECTUS

1 ORGANIZER	1 2 3 Tel Fax E-mail Website	Federação Portuguesa de Ténis de Mesa Rua Padre Luis Aparicio, nº9 - 5º Floor 1169-093 Lisbon +351 213 531 999 +351 213 525 178 geral@fptm.pt www.fptm.pt
2A TOURNAMENT DIRECTOR	Name Tel Fax E-mail	José BENTES +351 963 055 944 jose.bentes@fptm.pt
2B MEDIA & PRESS OFFICER	Name Tel Fax E-mail	Rita TABORDA +351 917 072 712 press@fptm.pt
2C REFEREE	Name Tel Fax E-mail	Francesco NUZZO +39 347 43 34 569 befrak@hotmail.it
3 ITTF COMPETITION MANAGER	Name Tel Fax E-mail	Karl JINDRAK 0043 699 124 17 193 no Fax kjindrak@ittf.com
4 VENUE	1 2 3 Tel Fax E-mail Website	Pavilhão do Complexo Desportivo Municipal do Casal Vistoso Rua João da Silva 1900-098 Lisboa +351 21 817 01 07 +351 21 817 01 07
5 EVENTS		Men's Singles (MS) mandatory event Women's Singles (WS) mandatory event Men's Doubles (MD) mandatory event Women's Doubles (WD) mandatory event Mixed Doubles mandatory event U21 Men's Singles (U21 MS) mandatory event U21 Women's Singles (U21 WS) mandatory event Under 21 Category for 2019: Born on or after January 1st, 1998
6 SCHEDULE	Qualification dates:	13-Feb-19 - 14-Feb-19 Main Draw dates: 15-Feb-19 - 17-Feb-19
7 SYSTEM OF PLAY	Qualifications:	2 Days Knock-Out
8 DRAW for Seeded Players/Pairs (1 day before start of first stage)	Will take place on the at	February 12, 2019 at 15:00 hrs VIP Grand Lisboa Hotel & Spa
DRAW for First Stage and U21 (2 days before start of first stage)	Will take place on the at	February 11, 2019 at 15:00 hrs VIP Grand Lisboa Hotel & Spa
9 EQUIPMENT	Nb.Tables Nb. Practice tables Balls Floor	12 Butterfly Centrefold 25 blue Net Butterfly Europa 12 Butterfly Centrefold 25 blue DHS D40+*** white *** stars Stag
10 PRIZE MONEY Paid cash on site	Total prize money Applicable taxes	\$60,000 25.0% as per the national laws
11 HOSPITALITY	Option 1 Additional information	Accreditation fee payment without hospitality In case the participants choose Option 1 the Organizers will not offer an official hospitality package. The participants have to look after their own accommodation, transportation and meals. The participants will only pay the accreditation fee. Accreditation fee for the players is fixed to (according to the currency) 120.00 Euro € Accreditation fee for the coaches and medical staff is fixed to (according to the currency) 120.00 Euro €
	Option 2 Address Address Tel. Fax. Website Additional information	VIP Grand Lisboa Hotel & Spa ***** Avenida 5 de Outubro, 197 1050-054 Lisbon +351 210 435 000 https://www.viphotels.com/pt/hoteis/vip-grand-lisboa/sobre-hotel.aspx Single room per person per day 200.00 Euro € Double room per person per day 170.00 Euro € The official hospitality package includes: (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee Distance to the venue - 10 min by BUS
	Option 3 Address Address Tel. Fax. Website Additional information	Hotel Holiday Inn Continental Lisboa ***** Rua Laura Alves, 9 1069-169 Lisbon +351 210 046 000 https://www.ihg.com/holidayinn/hotels/pt/pt/lisbon/lisbn/hoteldetail# Single room per person per day 190.00 Euro € Double room per person per day 160.00 Euro € The official hospitality package includes: (3 nights minimum) <input type="checkbox"/> Accommodation (full board) in the selected hotel <input type="checkbox"/> Free transportation from/to the airport, railway station/hotel/venue <input type="checkbox"/> Entry fee Limited capacity - first come first serve Distance to the venue - 10 min by BUS

11 HOSPITALITY Option 4 Address Address Tel. Fax. Website	<p style="text-align: right;">Hotel 3K Europa **** Avenida da Republica, 93 1050-190 Lisbon +351 211 926 050</p> <p style="text-align: center;">http://www.hotel3keuropa.pt/lisboa</p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: right;">Single room per person per day</td> <td style="text-align: right;">190.00</td> <td style="text-align: right;">Euro €</td> </tr> <tr> <td style="text-align: right;">Double room per person per day</td> <td style="text-align: right;">160.00</td> <td style="text-align: right;">Euro €</td> </tr> </table> <p>The official hospitality package includes (3 nights minimum)</p> <ul style="list-style-type: none"> ■ Accommodation (full board) in the selected hotel ■ Free transportation from/to the airport, railway station/hotel/venue ■ Entry fee <p style="text-align: center;">Limited capacity - first come first serve Distance to the venue - 10 min by BUS</p>	Single room per person per day	190.00	Euro €	Double room per person per day	160.00	Euro €									
Single room per person per day	190.00	Euro €														
Double room per person per day	160.00	Euro €														
12 TRANSPORTATION	<p>from (airport name) Lisbon International Airport (LIS) to the selected hotel and the venue and back</p> <p>from (railway station name if any) Oriente Station (Lisbon) to the selected hotel and the venue and back.</p> <p>Free transportation will only be arranged when booking the full hospitality package (OHP) and if you send back your travel form in time. Please check the deadline in the item 15.</p>															
13 ROOM CANCELLATION Additional information	<p>For room cancellation after February 6, 2019</p> <p>The entering association will be charged with one night costs of the official hospitality package (Option 2; Single room); this is valid for players, coaches, medical staff, accompanied persons.</p> <p>* For room changes in the room nights, after check-in, the LOC must inform the National Association concerned about the exact costs.</p>															
14 ACCREDITATION Date and the	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">February 11, 2019</td> <td style="text-align: center;">from</td> <td style="text-align: center;">10:00</td> <td style="text-align: center;">to</td> <td style="text-align: center;">20:00</td> </tr> <tr> <td style="text-align: center;">February 12, 2019</td> <td style="text-align: center;">from</td> <td style="text-align: center;">10:00</td> <td style="text-align: center;">to</td> <td style="text-align: center;">20:00</td> </tr> <tr> <td style="text-align: center;">at (location)</td> <td colspan="4" style="text-align: center;">VIP Grand Lisboa Hotel & Spa</td> </tr> </table>	February 11, 2019	from	10:00	to	20:00	February 12, 2019	from	10:00	to	20:00	at (location)	VIP Grand Lisboa Hotel & Spa			
February 11, 2019	from	10:00	to	20:00												
February 12, 2019	from	10:00	to	20:00												
at (location)	VIP Grand Lisboa Hotel & Spa															
15 DEADLINES Additional information	<table border="0" style="width: 100%;"> <tr> <td>Final entries for singles</td> <td style="text-align: center;">January 14, 2019</td> <td>Seniors AND U21</td> </tr> <tr> <td>Final entries for doubles</td> <td style="text-align: center;">January 24, 2019</td> <td></td> </tr> <tr> <td>Payment deadline</td> <td style="text-align: center;">February 10, 2019</td> <td style="text-align: right;">the full amount has to be transferred latest until that date</td> </tr> <tr> <td>Accommodation forms</td> <td style="text-align: center;">January 14, 2019</td> <td></td> </tr> <tr> <td>Travel details</td> <td style="text-align: center;">January 14, 2019</td> <td></td> </tr> </table>	Final entries for singles	January 14, 2019	Seniors AND U21	Final entries for doubles	January 24, 2019		Payment deadline	February 10, 2019	the full amount has to be transferred latest until that date	Accommodation forms	January 14, 2019		Travel details	January 14, 2019	
Final entries for singles	January 14, 2019	Seniors AND U21														
Final entries for doubles	January 24, 2019															
Payment deadline	February 10, 2019	the full amount has to be transferred latest until that date														
Accommodation forms	January 14, 2019															
Travel details	January 14, 2019															
16 ENTRY CANCELLATION Cancellations have to be sent to the Competition Manager AND the Organizers.	<p>Cancellation of participation is possible till February 10, 2019 at 12h local time</p> <p>After this deadline, the penalty for non show policy will apply.</p> <p>For cancellations after the entry deadline (30 days before the event), a cancellation fee of 120 Euro € will be charged for each player, coach and medical staff. (Coach & Medical staff needs to pay only in case they booked the official Hotel package). These cancellation amounts will be added to the associations's invoice to be paid, together with the hospitality costs, to the organizers either by bank transfer or by cash on site.</p> <p style="text-align: center;">Associations will not be allowed to enter future WORLD TOUR and CHALLENGE events if any cancellation fees remain outstanding.</p>															
17 ENTRIES	<p style="text-align: center;">ONLINE ENTRIES ONLY or contact the Competition Manager</p> <p>For 2019 the participation fee for the players is fixed to (according to the currency) 12 Euro €</p>															
18 PAYMENT Name of Account Holder Name of bank Postal Address of bank Postal Address of bank IBAN number SWIFT-BIC number Bank Account Number* <small>* Even though it's included in the IBAN, we do need it separately.</small> Additional information	<p>1) After receiving an invoice from the Organizing Committee please send your payment by bank transfer, to:</p> <ol style="list-style-type: none"> 1 Federação Portuguesa de Ténis de Mesa 2 Banco Português de Investimento (BPI) 3 Largo do Chiado, 24 4 1200-108 Lisbon 5 PT 50 0010 0000 1419 1480 0014 7 6 BBPIPTPL 7 0010 0000 1419 1480 0014 7 <p>2) Cash upon your arrival</p> <p>The payment of the full amount from each association should be done in ONE invoice. Individual payments are not possible anymore. Individual players can ask that the OC issue separate invoices.</p>															
19 VISA	<p>For those who would need a visa to enter into the country, please contact the organizers to get a letter of invitation at least 2 months in advance with: Full name, nationality, passport number with expiration date, address and occupation and also birthday and place of birth.</p>															
20 INFORMATION FOR PLAYERS	<p>By entering the event, players agree to abide by all ITTF rules and by the rules and regulations of the Organizing Committee. All entered associations, pairs and individual players agree to be under the auspices of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind. A participant's refusal of above listed coverage may be subject to suspension or dismissal from the competition.</p> <p>Doping control may be conducted in accordance with the relevant World Anti-Doping Agency (WADA) International Standards and ITTF Anti-Doping Rules.</p> <p>See the anti-doping section of the ITTF.com https://www.ittf.com/anti-doping/ for more details, including the list of prohibited substances and methods in force, doping control and, if applicable, the Therapeutic Use Exemption processes.</p>															
21 INFORMATION FOR PARTICIPANTS	<p>In the context of betting participants shall not, by any manner whatsoever, infringe the principle of fair play, show unsporting conduct, or attempt to influence the course or result of a competition, or any part thereof, in a manner contrary to sporting ethics. Any violation of this principle shall be disciplined according to provisions of ITTF regulation 3.5.3.</p>															
22 INSURANCE	<p>By entering the event, each association must ensure that all delegation members have medical, travel and other appropriate insurance.</p>															
23 NUMBER OF ENTRIES PER ASSOCIATION	<p>According to the 2019 ITTF Challenge Directives, we have to limit the number of entries to 240 players in total.</p> <p>Only the final entries are taken into consideration by the ITTF Competition Manager and Organizers.</p> <p>Full details about entries' numbers can be found in the 2019 ITTF Challenge Directives but in general for the ITTF Challenge Series, an indicative number of entries as follows:</p> <p>Singles: Each National Association can enter players as may deemed necessary, but the ITTF reserves the right to approve less entries than the indicative 6 per NA and 12 for the host association per gender, in case of very high number of entries.</p> <p>In these cases, a number will be guaranteed per NA and all remaining positions will be filled by WR.</p> <p>In cases of oversubscription, players for each NA will be approved by WR, unless requested differently by NA(s) prior to the entry deadline, by e-mail to the ITTF Competition Manager.</p> <p>Men and Women Doubles: Maximum 2 pairs of 4 players per National Association (3 pairs or 6 players for the Host Association)</p> <p>Mixed Doubles: Maximum 2 pairs or 4 players per NA (including the Host Association). Only pairs from the same NOC are allowed.</p> <p>1 pair or 2 players per NA will be first approved provided they are in the Top 24 pairs entered and an additional pair will only be approved if spots are available.</p> <p>U21 Singles: Maximum 4 players per NA (including the Host Association). A maximum of 64 players will be approved by WR, unless requested differently by NA(s) prior to the entry deadline, by e-mail to the ITTF Competition Manager.</p> <p>For all doubles the selection is otherwise done according to the Doubles ranking. Only the top pairs up to the maximum numbers indicated in the ITTF Directives and the maximum number per NA as described above will be approved.</p> <p>Entries in singles and doubles will be approved based on the final number of entries and excess entries will be put on Waiting List.</p> <p>Please refer to the Official Documents on the World Tour section of the ITTF.com or contact the Competition Manager.</p>															